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Select the most correct answer for each question of the questionnaire. Place a circle around the corresponding letter for your selection. If you make a mistake put a cross through the incorrect answer and circle your correct choice.

- Which of the following statements best summarises the employee's or contractor's general duty of care under the Occupational Safety and Health Act:
 - Employees/contractor must develop and implement safe systems of work.
 - Employees/contractor are responsible for employer obligations for workplace safety and health.
 - Employees/contractor must take reasonable care for their own safety and health and that of others at work.
- Which of the following is **not** a duty of care of the employee or contractor:
 - Report workplace hazards they identify
 - Wear and care for personal protective equipment.
 - Provide instruction and training to other employees
 - Comply with safety rules and procedures.
- If an employee or contractor appears under the influence of a drug or alcohol at work they will be:
 - Allowed to sleep it off in the crib room
 - Removed from site and may face disciplinary procedures.
 - Given a warning but allowed to stay at work.
 - Congratulated and given a pay rise.
- If you believe you are in imminent and serious risk of an injury or harm to your health at work you should;
 - Withdraw from the work area
 - Report to your host manager
 - Accept reasonable alternative work
 - Refer the matter to a safety representative.
 - All of the above.
- The use of personal protective equipment in a workplace is:
 - Optional and at the discretion of the employee.
 - Only required if there is a sign that says so.
 - To be worn when driving to work.
 - To be worn where signposted or instructed by your manager.
- If you receive an injury at work that requires you attend a doctor/medical centre or lose time from work you must;
 - Report it to your host employer
 - Report it to your Gel Group Manager.
 - Complete a workers compensation claim form.
 - All of the above.
- Identify the most effective method to avoid injury from workplace hazards (preferred order of control) from the following:
 - Eliminate the hazard altogether.
 - Using procedures.
 - Using Protective equipment.



Attachment 2 (cont)

8. If a load to be manually handled appears to be outside your physical capability you should;
 - a. Give it a try anyway as looks can be deceiving.
 - b. Bend you knees and not your back.
 - c. Leave it alone or get help.
 - d. Drag it rather than lift it.

9. Which of the following activities is considered safe when accessing files on a high shelf.
 - a. Using a set of steps or a ladder
 - b. Climbing on the shelving
 - c. Standing on a chair
 - d. Jumping to try and reach

10. The housekeeping of your workstation is the responsibility of:
 - a. The area supervisor
 - b. Your safety and health representative.
 - c. Yourself

11. Slips, trips and falls in the office workplace can be prevented by:
 - a. Keeping personal articles stored safely
 - b. Good general housekeeping in your area.
 - c. Keeping cords and leads tidy.
 - d. All of the above

12. The most effective way to prevent long term injuries associated with the use of a computer workstation is:
 - a. Come to work late every day
 - b. Put-up with discomfort and pain associated with the work.
 - c. Increase your typing speed and workload.
 - d. Ensure you take regular breaks and set your equipment up for your personal needs.

13. If a building alarm sounds I must:
 - a. Collect my personal items and move to the designated assembly area.
 - b. Wait to see if anyone else does anything.
 - c. Only evacuate if I see fire.

Contractor Name		Signature	
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Recruitment Advisor's name		Signature	
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Correctly completed questionnaire sheets are to be forwarded to Gel Group before any Contract Assignment with Gel Group can be commenced.